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# The Essex Institute

## *Annual Report*

April 1, 1977 — March 31, 1978





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From files:

8/24/1978



ESSEX INSTITUTE ANNUAL REPORT  
April 1, 1977-March 31, 1978

OFFICERS

(As of June 1, 1978)

Richard S. West (1967), President  
Peter B. Seamans (1972), Senior Vice-President  
H. Gilman Nichols (1977), Second Vice-President  
Andrew Oliver (1971), Third Vice-President  
Albert Goodhue (1954), Secretary  
Edward H. Osgood (1969), Treasurer

COUNCIL

(As of April 25, 1978)

Term expires 1979

Albert Goodhue (1954)  
Edward C. Johnson, 3rd (1967)  
Richard S. West (1967)  
David P. Wheatland (1955)

Term expires 1981

Randolph P. Barton (1977)  
Cornelius C. Felton (1976)  
H. Gilman Nichols (1977)  
William L. Saltonstall (1977)

Term Expires 1980

Mrs. W. Benjamin Bacon (1972)  
W. Hammond Bowden (1955)  
Frank McQ. Gring (1976)  
Robert W. Lovett (1970)

Term expires 1982

Ernest S. Dodge (1951)  
Mrs. Paul T. Haskell (1976)  
Mrs. Edward L. Peirson (1978)  
Stuart W. Pratt (1977)

Ex Officio

Mrs. Henry L. Mason, Chairman, Ladies Committee (October 1977)

(Dates after names indicate original election to Council)

## Committees

1977 - 1978

The president is a member of all committees  
and the director is an ex-officio member

## EXECUTIVE COMMITTEE, SPECIAL

Richard S. West, Chairman  
Albert Goodhue  
Edward C. Johnson, 3rd  
Andrew Oliver  
Edward H. Osgood  
Peter B. Seamans  
Bryant F. Tolles, Jr., ex-officio

## FINANCE COMMITTEE, STANDING

Edward H. Osgood, Chairman  
Edward C. Johnson, 3rd  
H. Gilman Nichols  
Richard S. West

## LIBRARY COMMITTEE, STANDING

Robert W. Lovett, Chairman  
Thomas A. Askew, Jr.  
Nathaniel Coolidge  
Robert Pirie  
Caroline Shillaber  
Charles S. Tapley

## PUBLICATIONS COMMITTEE, STANDING

W. Hammond Bowden, Chairman  
Frederick S. Allis, Jr.  
Ernest S. Dodge  
Mrs. Bertram K. Little  
Andrew Oliver  
Rollo G. Silver  
J. P. Spang III

## LEGAL COMMITTEE, SPECIAL

Peter B. Seamans, Chairman  
Richard S. West

## LADIES COMMITTEE

Mrs. Henry L. Mason, Chairman

## MUSEUM COMMITTEE, STANDING

Edward C. Johnson, 3rd, Chairman  
Mrs. W. Benjamin Bacon  
Sargent Bradlee  
Albert Goodhue  
Mrs. Paul T. Haskell  
Bartlett Hayes, Jr.  
Stuart W. Pratt  
The Hon. William L. Saltonstall  
David P. Wheatland

## MAINTENANCE COMMITTEE, SPECIAL

Albert Goodhue, Chairman<sup>1</sup>  
Stanley M. Smith, Chairman<sup>2</sup>  
James H. Ballou  
Randolph P. Barton  
Mrs. Emerson T. Oliver  
Earl P. Phinney  
Charles A. Steward

## DEVELOPMENT COMMITTEE, SPECIAL

Mrs. W. Benjamin Bacon, Chairman  
Cornelius C. Felton, Jr.  
Byron M. Getchell  
Frank M. Gring  
Mrs. Henry L. Mason  
H. Gilman Nichols  
Dr. and Mrs. Joseph Zelinski

## EDUCATION COMMITTEE, SPECIAL

Albert Goodhue, Chairman  
Richard S. West

## NOMINATING COMMITTEE

Peter B. Seamans, Chairman      Mrs. Paul T. Haskell  
Mrs. W. Benjamin Bacon      The Hon. William L. Saltonstall

## HONORARY CURATORS

(As of April 19, 1977)

Honorary Curator of Silver  
Honorary Curator of Costumes  
Honorary Curator of Dolls  
Honorary Curator of Furniture and Pewter  
Honorary Curator of Military Collections

Martha Gandy Fales  
John R. Burbidge  
Madeline O. Merrill  
Dean A. Fales, Jr.  
Malcolm Johnson

<sup>1</sup>Resigned 11/77<sup>2</sup>Became chairman 12/77



## STAFF

April 1, 1977 - March 31, 1978

Bryant F. Tolles, Jr., Director

## IBRARY

Librarian

Bryant F. Tolles, Jr.

Associate Librarian

Robinson Murray III

Assistant Librarian

Miss Mary M. Ritchie

Reference Librarian

Mrs. Arthur R. Norton

Manuscript LibrarianBarbara Adams Blundell<sup>1</sup>Ellen D. Mark<sup>2</sup>Administrative Assistant

Marylou Birchmore

Library Interns+Blaine Edele (Gordon College)<sup>3</sup>Steven Schier (Salem State  
College)Library Volunteers

Miss Eleanor Broadhead

Walter Drogue

Blaine Edele

Cornelius Felton

Mrs. Thelma Jenney

Mrs. Katherine MacGregor

Mrs. Barbara Sanders

Miss Caroline Shillaber

David Spencer

Mrs. Beatrice Stasinopulos

## MAINTENANCE

SuperintendentAlbert R. Fromberger<sup>4</sup>Assistant SuperintendentLouis F. Tellier<sup>5</sup>Maintenance AssistantsPaul F. Ducey<sup>6</sup>

\*+Glen Munroe

Eric Muise<sup>7</sup>Consultant

Ray K. Moore

Housekeepers

Mrs. Edward F. Marquis

Mrs. James McIntosh<sup>8</sup>Mrs. Lorraine C. Barker<sup>9</sup>Constables

\* George Crowdis

Joseph Demeule<sup>10</sup>

\* Reginald M. McIntire

Harold J. Shallow

Maintenance Volunteers

William M. Houghton

## MUSEUM

Curator

Anne Farnam

Research Associate

Mrs. Gilbert R. Payson

Assistant Curator

John Hardy Wright

RegistrarMargaret A. Holsten<sup>11</sup>Bettina A. Norton<sup>12</sup>Print CataloguerBettina A. Norton<sup>13</sup>Museum Assistant

\* Miss Mary Silver Smith

\* Elaine D. Bonney<sup>14</sup>Administrative Assistants

Cynthia Cetlin

Jane D. Crawford<sup>15</sup>

1. 5/1/77

2. 9/6/77

3. Summer 1977

4. Resigned 3/31/77

5. Died 12/18/77

6. 1/16/78

7. 6/15/77-8/77

8. 6/15/77-8/77

9. 6/22/77

10. Resigned 6/30/77

11. Resigned 6/30/77

12. 1/3/78

13. 1/2/76-12/31/77

14. 1/3/78

15. Resigned 6/1/77

\*Part time

+Temporary

## MUSEUM (cont.)

Boston University American  
Studies ScholarsMs. Susan Geib<sup>15</sup>Robert C. Stewart<sup>16</sup>Mary Ellen Martin<sup>17</sup>University of Vermont InternJill Williams<sup>18</sup>House Guides

\*+James Blandini

\*+Martha Coombs

\*+Catherine Emmons

\*+Elizabeth Hoffman

\* Ms. Honor Hull

\*+Paul Machado

\* Mrs. Montgomery Merrill

\* Mrs. Ray K. Moore

\*+Joyce Morin

\*+Sana Moseley

\*+Stephen Schier

\*+Kenneth Torino

House Custodians

Mr. and Mrs. K. David Goss

Mr. and Mrs. Robinson Murray III

Mr. Albert R. Fromberger

Museum Volunteers

Steven J. Adolphson

Mrs. Paul T. Haskell

Stephen Schier

## COORDINATOR OF COMMUNITY RELATIONS

\* Mrs. Alvin Shutzer

Community Relations Volunteers

Mrs. E. Donald Carlin

## COORDINATOR OF EDUCATION

\* K. David Goss

Education Volunteers

E. Donald Carlin

Mrs. Roger Greenslet

James Mulholland<sup>19</sup>

Kate Sawyer

Claudia Thornhill<sup>20</sup>

## ADMINISTRATION

Business Officer

Charles A. Steward

Assistant Treasurers

\* Peter R. Doran

\* Edwin W. Dennis

Assistant to the Director

Mrs. Lincoln D. Richardson

Office Manager

Mrs. Irving J. Duffy

Administrative Assistant

Mrs. Hugh Nelson

Administrative Receptionist

Mrs. Peter B. Ward

Supervisor on Weekends

William Allen

Tellers

+Anne Johnson

\*+Susan McLean

+Katie West

Office Volunteers\* Ms. Janice Matula<sup>21</sup>\* Mrs. Dorothy Weisman<sup>22</sup>\* Ms. Katherine Ballou<sup>23</sup>\* Mrs. Marguerite Theriault<sup>24</sup>

15. to 7/1/77

16. to 7/1/77

17. starting 9/1/77

18. starting 1.17/78

\*Part time

+Temporary

19. Intern, North Shore Community College

20. Intern, Salem State College

21. until 8/77

22. 1/25/78

23. until 4/78

24. until 12/78

ESSEX INSTITUTE - LADIES COMMITTEE  
1977 - 1978

Mrs. W. Benjamin Bacon	Mrs. James A. Morrison
Mrs. A. Pevear Barton	Mrs. Wilbur T. Moulton
Mrs. George E. Benson	
Mrs. Oliver K. Black	Mrs. Bradley P. Noyes
Mrs. James W. Bowers	
Mrs. Richard Bowman	Mrs. Emerson T. Oliver
Mrs. Richard Breed	Mrs. Robert L. Osgood
Mrs. Richard P. Breed, Jr.	Mrs. Robert W. Osgood, III
Mrs. William J. Breed	
Mrs. Gordon L. Brown	Mrs. Edward L. Peirson
Mrs. H. Glover Butler	Mrs. Gary N. Peterson
	Mrs. Drayton Phillips
Mrs. Allan M. Chagan	Miss Molly Pitcher
Mrs. Patrick Conley	Mrs. Louis Pocharski
Mrs. Earl F. Cook	
Mrs. William R. Creamer	Mrs. James Reiley
	Mrs. Joseph C. Roper, Jr.
Mrs. Lee A. Dimond	Mrs. David C. Ross
Mrs. Alfred M. Donovan	Mrs. Richard Russell
Mrs. Allyn Fields	Mrs. James F. St. Clair
	Mrs. Francis P. Scully, Jr.
Mrs. Catherine Gill	Mrs. Robert R. Shapiro
Mrs. Albert Goodhue	Mrs. Benjamin Shreve
Mrs. Frank McQ. Gring	Mrs. William A. Slade, Jr.
Mrs. Paul T. Haskell	Mrs. Dwain B. Smith
Mrs. Henry H. Hazen, Jr.	Mrs. Joseph W. Stanton
Mrs. Owen E. Hearty	
Mrs. Sherman Holcomb	Mrs. Bryant F. Tolles, Jr.
Mrs. Robert Howie	
Mrs. E. Randall Jackson	
Mrs. Claude K. Jones	
Mrs. Leonard B. Kilgore	
Mrs. Richard A. LeBel	
Mrs. Richard D. Lemmerman	
Mrs. Vincent Lyness	
Mrs. Harvey L. Macaulay	
Mrs. Wilfred Marchand	
Mrs. James A. Marsh	
Mrs. Henry L. Mason	
Mrs. Robert R. Minturn	
Mrs. Leon Monnier, Jr.	



ESSEX INSTITUTE - LADIES COMMITTEE  
1977 - 1978  
ASSOCIATES

Mrs. Douglas F. Allen

Mrs. James Ballou

Mrs. Henry P. Binney

Mrs. Philip W. Bourne

Mrs. Francis Brown, Jr.

Mrs. Lewis C. Copeland

Mrs. Frederick J. Davis

Mrs. Ralph H. Doering, Jr.

Mrs. William D. English

Mrs. Sidney Felton

Mrs. C. A. B. Halvorson

Mrs. L. A. B. Halvorson

Mrs. John Hand

Mrs. Carter Harrison

Mrs. John Hassell

Mrs. John Haug

Mrs. Richard D. Hill

Mrs. William M. Houghton

Mrs. Harry Houlberg

Mrs. F. Corning Kenly, Jr.

Mrs. Philip H. Lord

Mrs. Eric Menkin

Mrs. Edward P. Parker

Mrs. William H. Robinson, Jr.

Mrs. Richard Thorndike

Mrs. Richard West

Mrs. David P. Wheatland

## REPORT OF THE PRESIDENT

In the following pages you will find various customary reports which detail the activity of the Institute for the past year. In this brief report I would like to add my own personal observations.

First, I would like to make particular note of the passing of Willoughby I. Stuart who died last winter. He had been a long and enthusiastic friend of the Institute. He and his family set up the Willoughby H. Stuart, Jr. Memorial Fund, which is our major source of funds for acquisition of museum objects. We have expanded the name of the fund to include Pete's name as a way of recognizing his contribution to the Institute. The Institute will miss him.

Mrs. Bertram K. Little, a member of the Council since 1956, and Mr. Charles S. Tapley, a member of the Council since 1949, rotate off the Council this year. Their devoted service and wise counsel has been important to the Institute, and we offer our sincere thanks. We hope they will continue to help through their committee assignments.

May I also say thanks to the Ladies Committee, volunteers, and staff for their devoted service; and to those who have shown their support through bequests and annual giving; we can only say that without this help, the Institute could not continue.

When you read the annual report, I believe you will be impressed with the increased use the Institute's assets are receiving. The public response, through greater attendance, is one positive indication that this activity is worthwhile.

The utilization of restricted funds for the purposes stated in the deeds of gifts is being faithfully carried out. This shows in the quality of our lectures, publications, museum acquisitions, and our education department. In my opinion, the Institute is being utilized for the good of the community in a most acceptable manner at a reasonable cost.

There is one cloud on the horizon that the membership and community must face up to if the Institute is to survive and to continue offering its present services. That is the effect of inflation at its current rate of seven percent, which seems to be something we will have to live with for many years to come. Its true effect shows up particularly in the ever-increasing size of our deficits.

The insidious problem is that such deficits in an insitituion like ours deplete the unrestricted capital base. This, if not checked, will be catastrophie in years to come. Your officers are very concerned, because without adding to the present services offered, from

the effects of inflation alone, the present deficit-of \$35,000 could easily be \$100,000 in a few years.

It is difficult to cut back, as we believe that we are already running a lean operation, considering the services offered. If the membership and the community agree that we should not cut services, then we must expand the capital base. This can be done by endeavoring to:

1. Expand the membership
2. Attract increased government aid
3. Attract capital giving to increase our endowment
4. Attract new donors and persuade our present loyal annual givers to increase their giving.

If you agree, I do hope you all will help!

Respectfully submitted,  
RICHARD S. WEST  
President



## REPORT OF THE DIRECTOR

I am most pleased to present to our membership and friends my fourth annual report as director of the Essex Institute. Since 1974 a great deal of impressive work has been accomplished at the Institute due to the efforts of many individuals. I want to extend my enthusiastic thanks to all those who contributed so much to our organization in 1977-78--the staff, the Council, the Ladies Committee and other volunteers, and our members and friends who have supported us financially and by their generous gifts to our library and museum. Along with our enhanced visibility as an educational institution has come an increased work load, requiring the support and cooperation of increasing numbers of people. It has been gratifying to observe the program results.

The post-bicentennial year proved to be as active at the Institute as 1976, when our nation's 200th anniversary was commemorated. The spirit of intense activity associated with the bicentennial--which technically does not end until 1983!--seems to continue in the historical society and museum world. Institute events in 1977-78 included Professor John K. Fairbank of Harvard as the Margaret Nowell Graham lecturer, Antiques editor Wendell D. Garrett as the Ladies Committee spring lecturer, the "Dr. Bentley's Salem..." exhibition opening, the Ladies Committee fall historic costume exhibit and tea, the Ladies Committee Christmas party with poet David McCord, the Phillips Academy choral and instrumental group concert, the winter film series on "Women in the Arts," the Lyceum Lecture with energy expert Robert Seamans, and staff lectures by Robinson Murray, Bettina Norton, and Mary Ellen Martin.

I am pleased to report some positive financial statistics covering the past four years. Since 1974, as we have expanded our operations and increased staff salaries, our unrestricted endowment income has increased by about fifteen per cent, and our restricted endowment income has also shown an upward trend. Over the same period our annual nonendowment income (i.e., that generated from membership dues, admissions, publication sales, and other sources) has risen by over thirty-five per cent. From grants solicited since 1974 we have raised over \$75,000 for special projects, and we currently have proposals pending with government agencies and private foundations for grants totalling over \$150,000 in support of additional essential programs. Unrestricted annual giving, a vitally important category, has gone up by fifty per cent since 1974, and we hope to increase this further. Our present operating deficits, to be sure, are not pleasant to contemplate, but with your help we are striving to reduce these, while simultaneously we maintain our positive growth trend. We are encouraged by the positive income figures, but at the same time we are very much sobered by the hard financial realities posed by inflation and other economic factors. We must and will meet these challenges.

Staff

During 1977-78 several new employees joined us at the Institute, adding new strength and vitality to an already very productive staff. In September Ellen Mark arrived from the American Antiquarian Society in Worcester, succeeding Barbara Blundell as manuscript librarian. With the departure of Peggy Holsten to Long Island, New York, Bettina Norton, who served so capably as National Endowment for the Arts print cataloguer for two years, assumed the post of registrar of the museum in January. Elaine Bonney came during the same month as museum assistant and house guide. Upon the retirement of Fred Tellier last fall, Paul Ducey was hired as maintenance department assistant, and following the resignation of Albert Fromberger, Paul is now contributing his many talents to the Institute as acting superintendent of maintenance. Lorraine Barker joined this department as a housekeeper in June. Student interns from Boston University, the University of Vermont, Gordon College, and Salem State College supplemented our regular staff in the library, museum, and education departments, and allowed us to develop worthwhile projects that we never could have undertaken otherwise. In return for the considerable contributions of these interns, we did our utmost to see that their respective experiences here were of educational substance.

Maintenance and Physical Plant Improvements

In implementing maintenance projects during 1977-78 we concentrated on the exterior of the main administration-museum-library complex, repainting all doors, windows and wood trim, and installing additional storm windows and the inevitable pigeon guard strips. Remaining funds from the Ladies Committee "Salem in September" gift, made in 1976, were used to complete the Crowninshield-Bentley House lighting, to replace outdated fixtures in the Print Room with track lighting, and to install additional floor plugs in the auditorium. With the help of summer C.E.T.A. personnel, the garden houses and trellises in the gardens adjacent to the main complex received a fresh coat of paint. Through the efforts of Al Fromberger, our former superintendent of maintenance, the staff room in Daland House was redecorated and is now receiving more extensive use than ever before. The roofs of the Gardner-Pingree House and the Andrew-Safford barn required repair in the spring as a consequence of winter storm damage.

This year we will continue our long-term campaign to replace and/or repair all Institute roofs, focusing on the Peirce-Nichols and Crowninshield-Bentley Houses. We are seeking Massachusetts Historical Commission (National Park Service) matching funds to assist us with this undertaking. We also plan to refurbish and rearrange the portrait gallery in Plummer Hall, thanks to two very thoughtful gifts. Plans and specifications for this long-overdue project are currently being prepared and will soon accompany a grant application for



supplementary matching funds to N.E.A. in Washington. As a follow-up to recent studies of the heating and security systems in the main complex, we have scheduled several improvements during 1978-79 that will result in greater economy of operations.

### Museum and Houses.

The past twelve months in the museum department were highlighted by the staging of "Dr. Bentley's Salem: Diary of a Town," believed to be the most extensive exhibition with catalogue in the Institute's history. Hopefully all members of the Institute had an opportunity to see this marvelous show when it was installed last summer! Made possible by a grant from the National Endowment for the Humanities, it was reviewed favorably in numerous newspapers, magazines, and journals, as well as on radio and television. A gala opening reception was held on June 22. Plans are currently being developed for our next major show--on the shoe and leather industry in Essex County (focusing on the City of Lynn), to open in the fall of 1979.

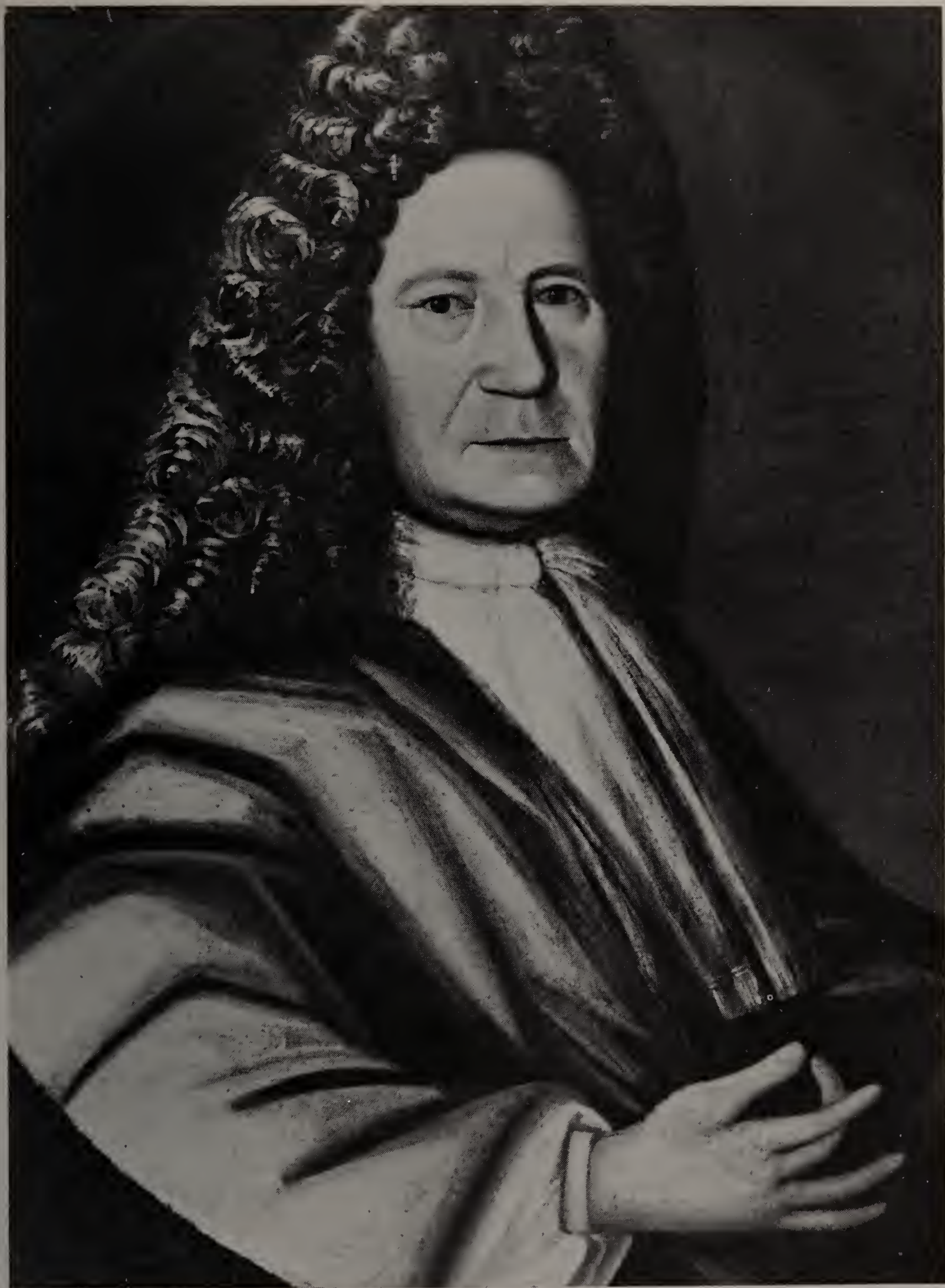
Other special exhibitions during last year treated new accessions, Essex County commercial signs, the Ipswich artist John Worthington Mansfield (1849-1933), the Forge Village (Westford) weaver Olive Prescott, historic costumes, a Salem Urban Redevelopment Authority exhibit, and "Salem on the Grand Tour." We are very much indebted to Boston University intern Mary Ellen Martin for her superb work on this show, and for her excellent March 29 slide-illustrated lecture. We appreciate also the assistance of the Archives of American Art (Smithsonian Institution, Washington), and Mr. Lewis G. Joslyn, the grandson of the painter, for helping to make the Mansfield exhibition possible. Loans of materials for the Salem urban renewal show were gratefully received from the S.R.A., and were displayed in the McCarthy Gallery around a large planning model donated by the S.R.A. to the Institute.

Our acquisitions, the high points of which were described by Curator Anne Farnam at the annual meeting, were numerous during 1977-78. A total of 309 objects were received--295 by gift, and 14 by purchase. In addition, 135 uncatalogued objects, most of which were prints, were located in the collections and were accessioned. Unquestionably our most significant purchased acquisition (by use of the Willoughby H. Stuart, Jr. Fund) was a handsome oil portrait (1906) of the Salem artist Philip Little (1857-1942) by his friend and fellow-townsmen Frank Benson (1862-1951). Other purchases of note were: four lithographed music sheet illustrations by Fitz Hugh Lane and one attributed to Lane; a Chinese silver cup (ca. 1858-59) made for Thomas F. Hunt of Salem; a lithograph of "Hiawatha's Wooing" (1857) published in Salem; and three etchings (1900-20) of Essex County scenes by George W. Harvey.



Philip Little, former president of the Essex Institute, painted (1906) by Frank W. Benson. Purchased by use of the Willoughby H. Stuart, Jr., Fund.





Judge Benjamin Lynde (1667-1745) of Salem. Early 18th-century work attributed to the unidentified Pollard limner. Gift of Rodman Rockefeller.





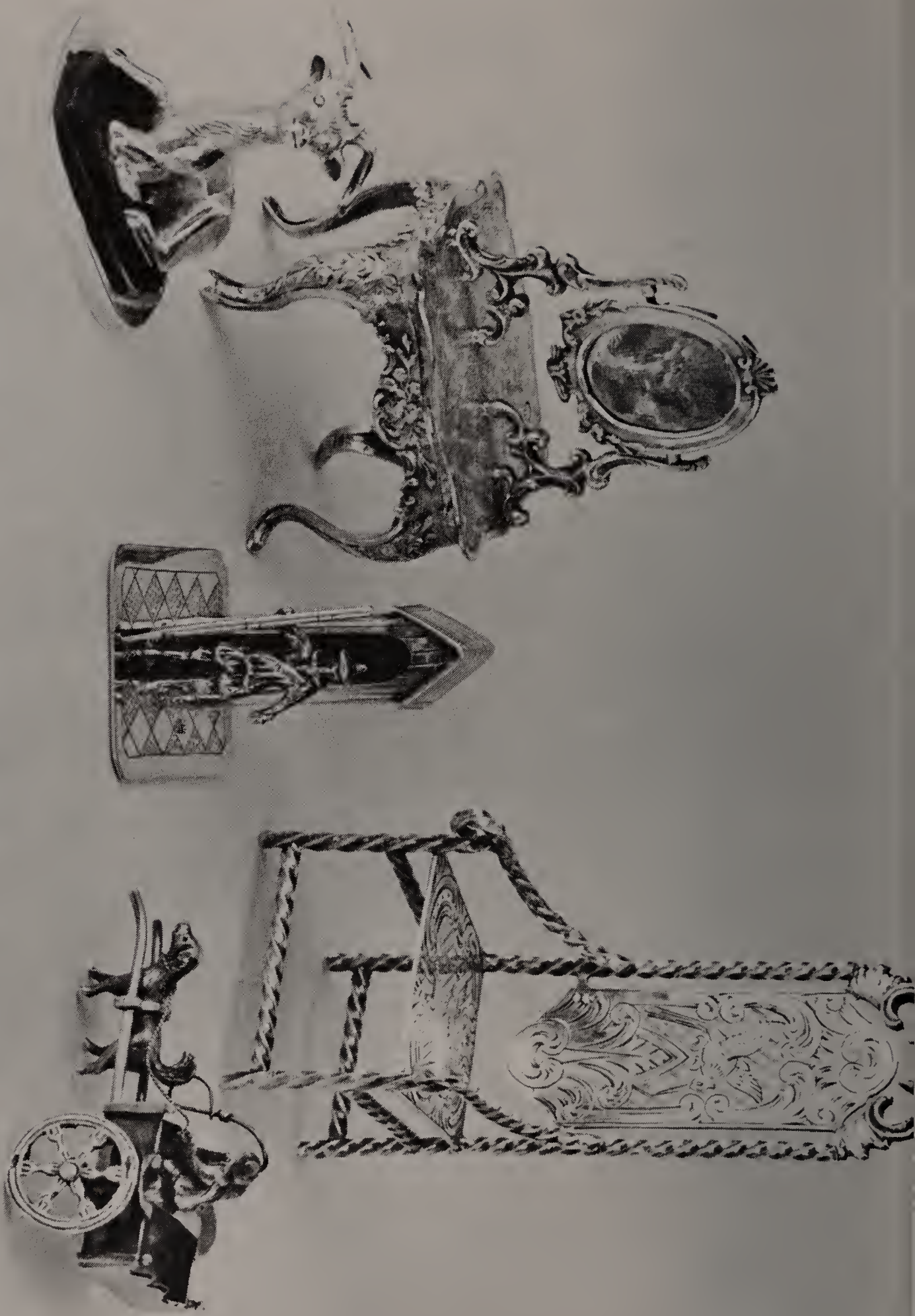
Fitzhugh Golden Medallion Chinese export china. Gift of Mrs. John H. Fulton





Gray silk daytime dress, c. 1870-73. Part of a collection; gift of the legatees under the will of Harriot Appleton Curtis.





Silver miniature toys, part of a collection given to the Institute by Dr. Frederic C. McDuffie.





Chinese export sewing table, c. 1820. Gift of Mrs. Howard Dickinson.





Wedding shoes, 1730. From a collection of shoes donated  
by the Emhart Corporation of Hartford, Connecticut.



Many outstanding gifts were received during the year, and I wish that space permitted me to list them all. Among the most notable were: an oil portrait (c. 1700-1730) of Judge Benjamin Lynde (1666-1745), attributed to the Pollard limner, from Rodman Rockefeller of New York City; a painting, "Essex Merrimack Chain Bridge, 1792" (late nineteenth century), from Mr. and Mrs. Morris M. Wexler of East Sullivan, Maine; a set of six glass sherbet dishes (c. 1874, "Job's tears" pattern) belonging in the Felt/White family of Peabody, from Hazel E. Stacy of Danvers; twelve pieces of the David Pingree Fitzhugh Golden Medallion china for the Gardner-Pingree House, from Mrs. John F. Fulton of Hamden, Connecticut; a collection of clothing and hats from the Appleton, Curtis, and Coffin families of Boston, Salem, and Manchester, from the estate of Harriot A. Curtis by the kindness of Mrs. Isabella Halsted of Manchester, Massachusetts; two Victorian sidechairs (c. 1859, one a child's) with original needlepoint seats done by a Salem woman, and a silk patchwork quilt, from Mrs. Willard B. Dik of Antrim, New Hampshire; a silver-plated coffee urn (c. 1820, probably English) supported by the figure of Atlas, from Norman H. Davidson of St. Petersburg, Florida; a family patchwork quilt of silk squares with wool fringe (according to family tradition made by Sarah Leverett, the wife of Governor John Leverett between 1701 and 1720), from Senator Leverett Saltonstall, Dover, Massachusetts; a collection of silver miniatures that have been on loan to the Institute for many years, from Frederic C. McDuffie of Rochester, Minnesota; a collection of shoes from USM Corporation's International Collection of Historic Footwear, from the Emhart Corporation, Farmington, Connecticut; a Chinese export sewing table (c. 1840) from Mrs. Howard Dickinson of Marblehead, Massachusetts; a slant-top desk (Essex County, c. 1735-60) and a card table (American, c. 1795-1805), from the estate of Sarah M. Beardsley of Providence, Rhode Island; four cups and saucers, said to have belonged to William Balch of Beverly (c. 1726) from Marguerite Balch Cole and Ruth Balch Kimball of Austin, Texas; three pen-and-ink drawings of Civil War scenes by John W. Mansfield (1849-1933) from Lewis G. Joslyn of Ipswich, Massachusetts; and gifts of clothing and shoes of various styles and periods from the Hon. Herbert P. Wilkins of Concord, Massachusetts, the Reverend Russell Dewart of Prides Crossing, Massachusetts, Mrs. Ralph Browne of Salem, Mrs. Henry L. Mason of Boston, Miss Harriet B. Garritt of Concord, Massachusetts, and other generous donors.

Several other developments in the museum report are worthy of mention. In the face of a contrary trend at most other historical societies and museums in the New England area, the Institute's museum and house attendance rose again last year by twelve percent to over 50,000 people. We are greatly pleased by this increase, and by the media coverage of our collections and programs which have attracted new visitors here. The conservation of our paintings and furniture was continued this past year, thanks to the assistance of the National Endowment for the Arts, the Salem Marine Society, and

a generous anonymous donor. Loans were made to the Museum of Our National Heritage in Lexington, and to the Commonwealth of Massachusetts for a special exhibition in the State House entitled "Light for Night: A Sampling of the Essex Institute's Collection of Lighting Devices." Two historic fabrics--a roller-plate chintz and a damask--were commissioned for reproduction by Scalamandre, Inc., for use in the McIntire period rooms at the Museum of Fine Arts. Members of the museum staff were active both as published writers and lecturers, thereby bringing the Institute's name before a broad audience.

### Library.

The volume of readers consulting the rich resources of the James Duncan Phillips Library last year remained level at about 3,000, of whom 130 made use of the manuscript collections. The usual fascinating potpourri of topics were researched--nineteenth-century Russian-American relations, Salem architecture, the early Irish-American trade, the New England textile industry, early New England silver and silversmiths, Nathaniel Hawthorne and his family, Elizabeth Palmer Peabody, early Massachusetts temperance, the late eighteenth-century American-Moroccan trade, the growth of the legal profession in Massachusetts to 1830, Nathaniel Bowditch, Essex County maritime history, and the seventeenth-century Quakers in Massachusetts. Although we had fewer readers than during the bicentennial year, the library staff was no less busy attending to research demands. A large percentage of our research queries were handled by telephone and mail, a fact which our public does not always recognize. We continue to be impressed each year by the incredible variety of research topics which come to our attention as a result of servicing readers' requests.

From the staff point of view, the task of acquiring new research materials for the library is one of the most pleasant performed during each year. The year 1977-78 proved to be a particular delight in this regard. We accessioned a total of 835 printed items of which nearly one third were gifts. These have been happily added to the Institute's collections of general Americana, Essex County history and genealogy, New England state, county, and local history, American fine and decorative arts, American maritime history, American biography, general reference, and to the Frederick T. Ward China Library on the history of imperial China and Chinese-American relations. Over 1,000 periodical issues were acquired through subscription, donation, or exchange agreements. We recorded 51 separate manuscript acquisitions (complete collections as well as individual items) of which the following are particularly noteworthy: a large collection (@ 12 shelf feet) of Bowditch family papers, the gift of Mr. Nathaniel R. Bowditch; additions to the John Greenleaf Whittier papers, by purchase; additions to the Myopia Hunt Club records, donated by the club; records of the Pigeon Cove Village Improvement Society (Rockport,



Massachusetts) contributed by the society; the Civil War correspondence of David Elwell Saunders, given by his descendants; genealogical notes pertaining to the Brown, Cox, Crowninshield, and Daland families, donated by Mrs. R. F. Bradford; additions to the records of the Baker's Island Association, the gift of the association; the records of the N. D. Dodge and Bliss Shoe Company (1862-1916), by purchase; additions to the Julian Hawthorne letters, by purchase; additions to the Manchester Yacht Club records, donated by the club; and genealogical notes pertaining to Jaquès, Hichen, Reynolds, and other families, contributed by the Marblehead Historical Society. Contained in the Bowditch collection are letters of Nathaniel and Mary Ingersoll Bowditch, Bowditch family history and letters compiled by William I. Bowditch, the papers and journals of Erastus W. Bowditch, Plummer family correspondence, and a highly significant group of letters dealing with antislavery and women's rights.

As has been customary in prior years, the library devoted considerable time to special projects during 1977-78. A new users' manual and related forms were prepared and introduced with success in the reading room. The library staff assisted with several museum exhibitions and set up separate displays of Hawthorne materials, children's books, Christmas cards, valentines, early Essex County imprints, and recent accessions. Work was continued on the development of a basic paper conservation laboratory in the basement of the bookstack ell, and it is anticipated that this important facility will be ready for use this coming fall. With the help of a grant from the Massachusetts Council on the Arts and Humanities, we were able to complete a multiyear project to restore our outstanding collection of over 500 pre-1800 American broadsides. A total of seventy volumes, most of which were periodicals, were either bound or rebound. The Pingree Papers cataloguing project was continued under the direction of Ronald Quilici, assisted by Marjorie Spencer. The survey of our manuscript holdings, commenced in 1976, was continued by manuscript librarian Ellen Mark, with aid from student interns and volunteers. Volunteer help enabled us to continue our seemingly ceaseless battle to reduce the backlog of uncatalogued printed materials. Next year we hope to develop a major cataloguing project for our fine collection of early American and English imprints--we await notification from a prospective funding agency about this.

The Ward China Library was the focus of much interesting activity during 1977-78. Last summer Professor K. C. Liu, an expert on the bibliography of China, spent a week here surveying the Ward collection and preparing a consulting report on it which will help us to set collecting and disposal guidelines and to launch a program for recataloguing, exhibition, and publication. Late in the fall we made arrangements to lend a substantial number of historic photographs depicting nineteenth-century Chinese scenery and life to the Philadelphia Museum of Art for a large traveling exhibition which will be installed at several American and Canadian museums during the next

two years. A selection of these photographs was published by the museum and Apertures (New York City) in the handsome exhibition catalogue, The Face of China as Seen by Photographers & Travelers, 1860-1912. As visiting scholars express growing interest in the unusual contents of the Ward Library, we look forward to implementing the recommendations of the Liu report.

### Publications.

Beyond the customary effort devoted to the publication of the quarterly Historical Collections and the Newsletter, the Institute published three separate items last year. The first of these was the long-awaited fifth index volume for the Historical Collections covering the period 1950 through 1969. We are very much indebted to Virginia L. Close, our compiler and the reference librarian at the Dartmouth College Library, and to Reginald M. Colby of the Courier Printing Company (Littleton, New Hampshire) for their painstaking work on this publication. Index volumes, although they are not glamorous publications, are vital for scholarly research, and we are delighted by the quality of our most recent effort.

In conjunction with the exhibition, "Dr. Bentley's Salem...", Anne Farnam and her N.E.H. interns put together a superb illustrated collection of essays on subjects related to exhibition themes. This excellent catalogue, which first appeared as a special issue of the Historical Collections, also contains a lengthy checklist of all items displayed in the show. Another special issue of the Historical Collections during the year featured the consular despatches of Nathaniel Hawthorne, an important contribution to Hawthorne scholarship.

The third of our 1977-78 publications was my illustrated pamphlet on the John Tucker Daland House, which accommodates the James Duncan Phillips Library and offices. The appearance of this publication, generously financed by the McCarthy Family Foundation Charity Fund, completed the Historic House Booklet Series, now available in an attractive boxed set. In the immediate future we will shift our attention back to our ongoing Museum Booklet Series, adding pamphlets on our prints and the general museum collections. These and future booklets will be supported by a revolving fund, set up to receive the proceeds from booklet sales, as well as by grants and donations.

Plans for the Samuel McIntire editorial project were developed during the past year. Additional photography of the McIntire drawings was carried out by the Meriden Gravure Company in preparation for the formal beginning of the project this summer. We were extremely fortunate to locate as chief editor Professor Paul F. Norton of the University of Massachusetts at Amherst. Professor Norton, a nationally recognized historian of American architecture, will bring to the project an extensive knowledge of the buildings and builders of the neoclassical period. With a completion target date of early 1982,



the McIntire project will result in a large folio volume reproducing all known McIntire drawings, business papers and correspondence, a soft-cover pamphlet of the drawings for public distribution, and a related exhibition of papers and artifacts treating the architect's life and career. The successful realization of the McIntire project will be a major milestone in the history of the Institute's publications program.

### Education.

The education department is gradually becoming more widely recognized throughout the Greater Boston area. In the past year the department represented the Institute at two important education workshops--the first held in Boston at the Ninth Regional Conference on the Social Studies, and the second here in Salem at the Peabody Museum Teacher's Conference. The themes of these two workshops were, respectively: "Salem: 300 Years of American Life," and "Hawthorne: The Author and His Environment--Learning to Use Your Community's Resources." During the past twelve months, school group visitation substantially increased over 1976-77--this is another positive indicator of the program's growing reputation. It is important that we continue to promote the program as we attempt to raise funds to permanently meet its operating expenses.

There have been numerous new program developments in the education area during 1977-78. Among the most significant of these were: the publication of a biannual newsletter; the commencement of an active "outreach" program with the Salem public schools; the initiation of an intern program with North Shore Community College and Salem State College; the publication of a self-guided museum tour booklet; the creation of four new community-oriented thematic teaching programs; the preparation of special educational materials for use in conjunction with the exhibition, "Dr. Bentley's Salem..."; the supervision of an adult education program on antiques-collecting with George Michael; the originating of a loan-by-mail program for the circulation of filmstrips and cassette tapes to schools; the establishment of the Salem Cultural Resources Center, a coalition of four museum education departments from the Institute, the Peabody Museum, the Salem Maritime National Historic Site, and the Voyage of the India Star (Pickering Wharf); the presentation of two film festivals for elementary level students; and the development of three in-school teacher training workshops for Salem teachers. Since its reestablishment in 1976 with David Goss as the coordinator, the education program has become an indispensable part of the Institute's offerings, and has enabled us to reach segments of our local constituency which heretofore have not been aware of our resources.

### Community Relations.

Last year was another extremely productive and interesting one in the community relations area, thanks to the efforts of our



coordinator, Phyllis Shutzer. Newspaper, magazine, radio, and television coverage of Institute events and activities was frequent and of high quality. Our guidebook listings were expanded. Special contacts were made with media people to arrange for exclusive stories on our exhibitions, lectures, film showings, staff work, and other programs. Mrs. Shutzer continued her weekly historical column in the Salem, Lawrence, and Newburyport newspapers. At the same time, she worked to promote tourism in Salem through her membership on the Essex County Tourist Council board of directors, and the Chamber of Commerce Board for Tourism in Salem. She also was very active in attending professional meetings, seminars, and workshops, thereby broadening her knowledge in the public relations field and making valuable contacts for the Institute. Certain of our staff have launched careers as T.V. talk-show personalities, thanks to Mrs. Shutzer's effective work!

\* \* \*

We remain dedicated, as we were last year, to our long-term institutional mission of "profile raising" and broadening the base of our community support and appeal. All of our programming reflects this increasingly. Inevitably, as time passes, we will continue to collect, preserve, and interpret the history of our region and nation to a larger and more diverse audience. Recent feedback from our membership and the public, as well as income and attendance statistics give us encouragement that we are pointed in the right direction! I would like to reiterate to our many members and friends the invitation that I extended to you in my 1976-77 Annual Report--please do join us in our efforts to bring the marvelous treasures and resources of the Essex Institute to the attention of ever-increasing numbers of people. The success of this mission will assure the survival of the Institute.

Respectfully submitted,

BRYANT F. TOLLES, JR.  
Director and Librarian

## REPORT OF THE TREASURER

The audited statements of account prepared by Coopers and Lybrand for the scal year March 31, 1978, accompany this report. The books of the Institute are available in the Treasurer's office for examination by any member who wishes to see them.

The value of endowment funds on March 31, 1978, was \$3,245,617. as compared with \$3,323,969. a year ago.

Respectfully submitted.  
EDWARD H. OSGOOD  
Treasurer



## COOPERS &amp; LYBRAND

CERTIFIED PUBLIC ACCOUNTANTS

A MEMBER FIRM OF  
COOPERS & LYBRAND (INTERNATIONAL)

To the Council of the  
Essex Institute:

We have examined the balance sheets of the Essex Institute as of March 31, 1978 and 1977, and the related statements of general fund revenues, expenditures and other changes and the summary of changes in fund balances for the years then ended. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the aforementioned financial statements present fairly the financial position of the Essex Institute at March 31, 1978 and 1977, and the results of its operations and the changes in its fund balances for the years then ended, in conformity with generally accepted accounting principles applied on a consistent basis.

*Coopers & Lybrand*

Boston, Massachusetts  
May 19, 1978

ESSEX INSTITUTE  
STATEMENT OF GENERAL FUND REVENUES,  
EXPENDITURES, AND OTHER CHANGES  
for the years ended March 31, 1978 and 1977

REVENUES	<u>1978</u>	<u>1977</u>
Admissions	\$ 27,618	\$ 24,746
Unrestricted gifts used to meet expenses	28,988	25,739
Membership dues	21,420	19,796
Publications	22,030	23,597
Other income	<u>3,682</u>	<u>502</u>
Total revenues	<u>103,738</u>	<u>94,380</u>
OPERATING EXPENSES		
Direct expenses:		
Museum	88,451	92,379
Houses	29,485	31,042
Publications	45,223	52,516
Library	75,367	71,844
Costs attributable to all Institute activities:		
Administration and general	139,165	142,115
Operation and maintenance	<u>91,547</u>	<u>87,499</u>
Total expenses	<u>469,238</u>	<u>477,395</u>
Excess of operating expenses over revenues	(365,500)	(383,015)
FUNDS USED FOR OPERATIONS		
Restricted gifts, investment income, and other receipts for designated purposes availed of	181,765	201,559
Endowment fund unrestricted income	114,279	114,182
James D. Phillips Trust income	<u>19,319</u>	<u>22,500</u>
	<u>315,363</u>	<u>338,241</u>
Excess of operating expenses over revenues and funds used	<u>(50,137)</u>	<u>(44,774)</u>
OTHER CHANGES AND TRANSFERS		
Unrestricted gift internally designated to function as endowment	-	20,000
Funds used for plant additions	<u>(2,148)</u>	<u>(28,953)</u>
	<u>(2,148)</u>	<u>(8,953)</u>
Transfers:		
Transfer of unrestricted gift to endowment fund	-	(20,000)
Transfers from endowment funds	-	64,246
Transfer from (to) restricted current funds	<u>14,600</u>	<u>269</u>
	<u>14,600</u>	<u>44,515</u>
	<u>12,452</u>	<u>35,562</u>
Net decrease in general fund balance	<u>\$ (37,685)</u>	<u>\$ (9,212)</u>

The accompanying notes are an integral part of these financial statements.



ESSEX INSTITUTE

BALANCE SHEET, March 31, 1978 and 1977

ASSETS	<u>1978</u>	<u>1977</u>
Current fund assets:		
Cash (overdraft)	\$ (1,939)	\$ 62,239
Dividends and interest receivable	34,883	36,938
Prepaid expense (principally insurance)	<u>8,845</u>	<u>7,729</u>
	<u>41,789</u>	<u>106,906</u>
Endowment fund assets (Notes A and D):		
Investments, at cost:		
Cash held for investment	38,006	(16,298)
Fixed income	1,359,391	1,381,457
Equities	<u>1,305,099</u>	<u>1,232,902</u>
	<u>2,702,496</u>	<u>2,598,061</u>
Plant fund assets (Note A):		
Land	101,288	101,288
Institute buildings and improvements	823,074	820,926
Period houses	<u>225,369</u>	<u>225,369</u>
	<u>1,149,731</u>	<u>1,147,583</u>
	<u>\$3,894,016</u>	<u>\$3,852,550</u>

The accompanying notes are an integral part of the financial statements.

LIABILITIES AND FUND BALANCES	<u>1978</u>	<u>1977</u>
Current fund balances and liabilities:		
Accrued expenses	\$ 16,600	\$ 13,374
Membership dues received in advance	8,805	7,015
General fund balance (deficit)	(58,242)	(20,557)
Unexpended balance of gifts, investment income, and other receipts for designated purposes	<u>74,626</u> <u>41,789</u>	<u>107,074</u> <u>106,906</u>
Endowment fund balances:		
Restricted as to income	1,391,348	1,319,178
Unrestricted as to income	<u>1,311,148</u> <u>2,702,496</u>	<u>1,278,883</u> <u>2,598,061</u>
Plant fund balances:		
Expended for plant	<u>1,149,731</u> <u>1,149,731</u>	<u>1,147,583</u> <u>1,147,583</u>
	<u>\$3,894,016</u>	<u>\$3,852,550</u>



ESSEX INSTITUTE  
SUMMARY OF CHANGES IN FUND BALANCES  
for the year ended March 31, 1978

	Balances March 31, <u>1977</u>	<u>Gifts</u>
Endowment funds:		
Restricted as to income	\$1,319,178	\$ 21,819
Unrestricted as to income	<u>1,278,883</u>	<u>23,190</u>
Total invested funds	2,598,061	45,009
James D. Phillips Trust investment income (Note C)	-	
Plant funds:		
Expended	1,147,583	
Current funds:		
General fund (deficit)	(20,557)	28,988
Gifts, investment income, and other receipts for designated purposes	<u>107,074</u>	<u>73,454</u>
	<u>\$3,832,161</u>	<u>\$147,451</u>
Life membership		
Sale of books and objects		
Net realized gain on sales of investments		
Other		

The accompanying notes are an  
integral part of the financial statements

<u>Investment Income</u>	<u>Other Receipts</u>	<u>Transfers In (Out)</u>	<u>Used for Plant Additions</u>	<u>Used to Meet Expenses of Current Operations</u>	<u>Balances March 31, 1978</u>
\$ 97,349	\$ 6,222	\$ (53,220)			\$1,391,348
<u>114,279</u>	<u>9,055</u>	<u>20</u>		<u>\$ (114,279)</u>	<u>1,311,148</u>
211,628	15,277	(53,200)		(114,279)	2,702,496
38,638		(19,319)		(19,319)	-
			\$2,148		1,149,731
		14,600	(2,148)	(79,125)	(58,242)
	<u>17,944</u>	<u>57,919</u>		<u>(181,765)</u>	<u>74,626</u>
<u>\$250,266</u>	<u>\$33,221</u>	<u>-</u>	<u>-</u>	<u>\$ (394,488)</u>	<u>\$3,868,611</u>
	1,750				
	10,728				
	13,527				
	<u>7,216</u>				
	<u>\$33,221</u>				



ESSEX INSTITUTE  
SUMMARY OF CHANGES IN FUND BALANCES  
for the year ended March 31, 1977

	Balances March 31, <u>1976</u>	<u>Gifts</u>
Endowment funds:		
Restricted as to income	\$1,298,443	\$ 1,022
Unrestricted as to income	<u>1,300,141</u>	<u>2,920</u>
Total invested funds	2,598,584	3,942
James D. Phillips Trust investment income (Note C)	-	
Plant funds:		
Expended	1,116,630	
Current funds:		
General fund (deficit)	(11,345)	45,739
Gifts, investment income, and other receipts for designated purposes	<u>118,073</u>	<u>75,140</u>
	<u>\$3,821,942</u>	<u>\$124,821</u>
Life membership		
Sale of books and objects		
Net realized gain on sales of investments		
Other		

The accompanying notes are an  
integral part of the financial statements

<u>Investment Income</u>	<u>Other Receipts</u>	<u>Transfers In (Out)</u>	<u>Used for Plant Additions</u>	<u>Used to Meet Expenses of Current Operations</u>	<u>Balances March 31, 1977</u>
\$ 91,453	\$14,974	\$ (86,714)			\$1,319,178
<u>114,182</u>	<u>20,307</u>	<u>(44,485)</u>		<u>\$ (114,182)</u>	<u>1,278,883</u>
205,635	35,281	(131,199)		(114,182)	2,598,061
45,000		(22,500)		(22,500)	-
			\$30,953		1,147,583
		44,515	(28,953)	(70,513)	(20,557)
<u>          </u>	<u>8,236</u>	<u>109,184</u>	<u>(2,000)</u>	<u>(201,559)</u>	<u>107,074</u>
<u>\$250,635</u>	<u>\$43,517</u>	<u>-</u>	<u>-</u>	<u>\$ (408,754)</u>	<u>\$3,832,161</u>
	1,250				
	2,380				
	34,031				
	<u>5,856</u>				
	<u>\$43,517</u>				



ESSEX INSTITUTE  
NOTES TO FINANCIAL STATEMENTS

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A. Summary of Significant Accounting Policies:

The Institute maintains its accounts on the accrual basis. Land, Institute buildings, period houses and major improvements are reflected in the balance sheet at cost. No provision for depreciation has been charged to operations.

Investments are carried at cost or, if donated, at market value at the date of donation. Gains and losses from sales are reflected in the period in which realized. Investment income is distributed on a unit basis reflecting the ratio thereto of the related funds invested in the pooled portfolio at market value.

Certain publications sponsored by the Institute are charged against the James D. Phillips Trust. Proceeds from the sales of such publications are taken into operating income.

The Institute is reviewing the source of designation of its funds in order to classify the funds between Council-designated (quasi-endowment) funds and donor-designated (true endowment) funds. The Institute has accounted for the funds and the income thereon in accordance with the restrictions designated by the donor or by the Council.

B. Retirement Plan:

The Institute participates in contributory retirement plans administered by the Teachers Insurance and Annuity Association (TIAA) and College Retirement Equities Fund (CREF) which cover all designated full-time employees. Plan assets are not included in the Institute's financial statements. Pension expense charged to operations was \$5,750 and \$5,218 in fiscal 1978 and 1977, respectively. The plan is a defined contribution type plan wherein benefits are based on accumulated contributions.

ESSEX INSTITUTE  
NOTES TO FINANCIAL STATEMENTS, Continued

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1. James D. Phillips Trust:

The Institute is a beneficiary of the James D. Phillips Trust. The assets of the Trust are managed by its trustees and are not included in the assets of the Institute. Under the terms of the will, ten percent of the net income is annually added to principal. The will further provides as follows: "If and when the total fund shall be One Hundred Thousand (100,000) Dollars in excess of the original fund set up under the trust, and if the Trustees of Essex Institute so desire, that sum shall be turned over to the Trustees of Essex Institute for the erection of a building to be named after some member of my family, but no part of the fund shall ever be used to pay for a building already erected."

The value of the original fund set up under the Trust was \$484,521. As of March 31, 1978, the market value of the Trust, as reported by its trustees, was in excess of \$1,071,000.

1. Investments:

Total market value of investment securities was as follows at March 31:

	<u>1978</u>	<u>1977</u>
Fixed income	\$1,349,181	\$1,412,106
Equities	<u>1,797,630</u>	<u>1,878,272</u>
	<u>\$3,146,811</u>	<u>\$3,290,378</u>



## CALENDAR OF EVENTS

April 1, 1977 - March 31, 1978

- April 1. (Continuing exhibit) "Trade Signs for Shops, Towns, and Wares" (to June 1).
- April 6, 20, May 4, 18, June 1. Ladies Committee miniature furniture course taught by Dolores Rawding.
- April 11, 12, 13, 19, 20, 26, 27; June 1, 2, 3. Guides Lecture.
- April 12, 19, 26; May 3, 10, 17; June 1. Ladies Committee needlework class.
- April 12. One-day exhibition and reception honoring Bettina A. Norton, Institute print cataloguer, upon the publication of her book, Edwin Whitefield: Nineteenth-Century North American Scenery.
- April 18. Salem State College Art exhibit featuring Institute sites.
- April 19. Annual Meeting
- April 19. Exhibit of recent accessions of the museum and library (to May 22).
- April 21. Salem Arts Festival. Concert of Early Music by Salem State College musicians.
- May 5. Margaret Nowell Graham Memorial Lecture: "American Relations with China, Past and Future," by Professor John K. Fairbank, Council on East Asian Studies, Harvard University.
- May 10. Opening of Gardner-Pingree House free to Salem residents in acknowledgment of National Historic Preservation Week.
- May 26. Ladies Committee May Basket Lunch and Spring Lecture: "That Men May Live in a Constant Summer: American National Style, 1780-1820," by Wendell D. Garrett, editor, The Magazine Antiques.
- June 2. Ladies Committee bus trip to Sandwich.
- June 23. Massachusetts Horticultural Society tour of Institute's award-winning Crowninshield Garden.
- June 23. Opening of special exhibition funded by National Endowment for the Humanities, "Dr. Bentley's Salem: Diary of a Town" (to October 30).

July 1. Specially guided tours in conjunction with Bentley exhibition (to October 30).

July 2. British 10th Regiment Afoot: parade on Salem Common, jointly sponsored by the Institute, the Salem Chamber of Commerce, the Hawthorne Inn, and the Salem Witch Museum.

July 6-August 25 (Wednesdays and Thursdays). Young People's Summer Film Festival.

July 20. Historic Salem Walking Tour, followed by a reception at the Andrew-Safford House.

September 14. Lecture on "Early History of Printing and Publishing in Essex County," by Robinson Murray III, associate librarian.

September 29. Ladies Committee costume display and reception, "An Old-Fashioned Tea Party," in Gardner-Pingree and Crowninshield-Bentley Houses.

October 4-November 22 (Tuesday evenings). Antiques lectures by George Michaels.

October 11-January 8, 1978. "New England Appearances" costume exhibit.

October 14-15. Salem State College conference on Nathaniel Hawthorne.

October 19, 26; November 9, 16, 30; December 14. Ladies Committee miniature furniture course taught by Dolores Rawding.

October 25. Annual Meeting of the Ladies Committee.

November 3. Reception for new members.

November 13. Concert by the Cantata Choir, Fidelio Society, and Chamber Music Society of Phillips Academy, Andover.

November 16. "Young Collectors" discussion group on the architecture of the Crowninshield-Bentley House.

November 22. Opening of exhibition, "John Mansfield (1849-1933), An American Artist Rediscovered," cosponsored with the Archives of American Art, Smithsonian Institution (to January 8).

December 6. Staff and Council holiday party at Safford House, hosted by President and Mrs. Richard S. West and Director and Mrs. Bryant F. Tolles, Jr.

December 9. Staff party for department volunteers.

December 15. Annual Institute Christmas Party, with poetry reading by David McCord. Hosted by the Ladies Committee.



Winter Film Festival--Biographies of Women in the Arts

January 10, 11, 12. Antonia Brico.

January 24, 25, 26. Gertrude Stein.

February 14, 15, 16. Martha Graham and Louisa May Alcott.

February 28, March 1, 2. Helen Hayes.

January 16. Opening of exhibition, "Olive Adams Prescott, Weaver of Forge Village," (to March 20). Weaving demonstrations by Andree Dickinson, Salem Arts Colloquium.

January 17. Lecture entitled "On and Off the Wall: Prints for Essex County Residents," by Bettina A. Norton, registrar (formerly National Endowment for the Arts print cataloguer).

January 25-March 22 (Wednesday afternoons). antiques lectures by George Michaels.

January 31. Needlework lecture by René and Judy Gaillardetz. Sponsored by the Ladies Committee.

February 3. Weaving demonstration by John Smith, Boston Patriots' kicking star.

March 7. Lyceum Lecture, "Energy: The Pain and the Promise," by Dr. Robert C. Seamans, Jr., Professor of Environment and Public Policy at M.I.T.

March 29, April 12, 26; May 10, 24. Ladies Committee miniature furniture course taught by Dolores Rawding.

March 29. Opening of exhibition, "Salem on the Grand Tour," with a lecture by Mary Ellen Martin, Boston University intern (to May 29).

March 29. Salem Redevelopment Authority exhibit, "The Changing Picture of Urban Renewal in an Historic City" (to June 11).

Meetings and Visitations Sponsored by Outside Institutions

May 18. Rhode Island School of Design tour group.

May 28. Massachusetts Society of Genealogists.

June 14. Harvard 25th reunion class.

October 13. Costume Society of America.

October 14-15. Salem State College conference on Nathaniel Hawthorne.

October 22. Bay State Historical League.

October 26. Antiques Magazine group tour.

December 4. Danvers Historical Society Christmas party.

January 20. Mayor's Inaugural Reception.

February 14. Annual Meeting of the North Shore Childrens Friend and Family Service Society.

Auditorium Exhibitions

Dr. Bentley's Salem: Diary of a Town (with the support of the  
National Endowment for the Humanities). June 23-October 30.

Special Exhibit

Edwin Whitefield: 1816-1892. April 12-13.

Print Room Exhibitions

New England Appearances. October 13-January 8.  
Salem on the Grand Tour. March 29-May 29.

McCarthy Gallery Exhibitions

Trade Signs for Shops and Wares. January 11- June 11.  
John Mansfield: Essex County Artist. November 22-January 8.  
Olive Adams Prescott weaving exhibit. January 16-March 16.



## STAFF PUBLICATIONS, 1977-78

Anne Farnam

"Furniture at the Essex Institute, Salem, Massachusetts," The Magazine Antiques 111, No. 5 (May 1977): 958-73. Illustrated.

"A Society of Societies: Associations and Volunteerism in Early Nineteenth-Century Salem," Essex Institute Historical Collections 113, No. 3 July 1977): 181-90. Also appeared in exhibition catalogue, Dr. Bentley's Salem: Diary of a Town (Salem: Essex Institute, 1977).

"Foreword," Bryant F. Tolles, Jr., The John Tucker Daland House (Salem: Essex Institute, 1978). Essex Institute Historic House Booklet Series.

Phyllis S. Shutzer

"Essex County Chronicles," column published weekly in the Law-Eagle Tribune, Newburyport Daily Times, and Salem Evening News, and occasionally in the Gloucester Times.

Bryant F. Tolles, Jr.

"The Early Architecture of the New Hampton School," New Hampton School Bulletin No. 9 (1976-77): 2-7. Illustrated.

"Foreword," Dr. Bentley's Salem: Diary of a Town (Salem: Essex Institute, 1977).

"The New Hampton Institute Building (1853) at Fairfax," Vermont History 54, No. 3 (Summer 1977): 169-72. Illustrated.

"Foreword," The Essex Institute Historical Collections: Name, Place and Subject Index of Volumes LXXXVI to CV, 1950-1969 (Salem: Essex Institute, 1977).

"A Capital Tour: Part I," New Hampshire Profiles 26, No. 9 (October 1977): 16-21. Illustrated. Treats Concord, New Hampshire architecture.

"A Capital Tour: Part II," New Hampshire Profiles 26, No. 10 (November 1977): 24-29. Illustrated.

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"The John Tucker Daland House," Essex Institute Historical Collections 114, No.1 (January 1978): 1-23. Illustrated. Also published under the same title (see above) as Number 7 of the Institute's Historic House Booklet Series.

John H. Wright

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With Frederic A. Sharf, Chronology and Partial Checklist of the Paintings and Drawings of John Worthington Mansfield, An American Artist Rediscovered (1849- 1933) (Salem: Essex Institute, 1977).

Annual Report

DONORS TO THE ESSEX INSTITUTE FUND

April 1, 1977 - March 31, 1978

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Allen, Ruth H. (u/w)	Copeland, Mr. & Mrs. L. C.
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 Towne, Harold G.  
 Triggs, Stanley G.

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Tufts, Edward R.

University of Massachusetts Press

Viking Press

Wakefield, Walter S.

Walne, Peter

Walton, Bertha E.

Waters, Henry C.

Wells, Mrs. Sanders

Westborough Public Library

Wheatland, Stephen

Winer, William E.

Witter, Mrs. Edwin D., Jr.

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Yeaton, Charles R.

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- Anonymous: Assembly House, booklet series advertisement flyer,  
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National Endowment for the Arts
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Norton, John M.
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Pratt, Stuart W.

## Annual Report

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Massachusetts Historical Commission  
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### Research on Pingree Papers:

Richards, Mr. & Mrs. Frederic  
Wheatland, Barbara

### Restoration of Andrews Papers:

Salem Marine Society

### Salem Architectural Guidebook Fund:

Bentinck-Smith, William

### Smith Fund for Peirce-Nichols House:

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West, Richard S.

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G.A.R. Memorial Library, West Newbury  
Wilmington Memorial Library, Wilmington  
Woburn Public Library, Woburn

## NECROLOGY

<u>NAME</u>	<u>DATE ELECTED</u>	<u>DATE DECEASED</u>
Walter W. Annable	September 11, 1945	May 26, 1977
W. Sanger Attwill	May 10, 1949	May 23, 1977
Richard E. Blake	October 9, 1956	May 31, 1977
Mrs. John L. Carten, Jr.	December 9, 1947	October 26, 1977
John James Currier Coffin	April 8, 1947	April 14, 1978
Arthur L. Collier	March 13, 1951	April 12, 1977
Franklin Dexter	April 7, 1930	July 15, 1977
Herbert G. Fales	January 5, 1965	July 20, 1977
Mrs. Bradford E. Gale	February 20, 1974	June 30, 1977
Mrs. Clarence Hardenbergh	December 26, 1974	February 23, 1978
Mrs. Carlyle H. Holt	January 11, 1955	April 25, 1977
Harvey P. Hood	September 13, 1955	March 3, 1978
Everett D. Jewett	September 14, 1954	July 14, 1977
Richard B. Johnson	September 14, 1965	June 19, 1977
Mrs. Alfred Kidder, II	September 10, 1950	January 1978
Francis J. Lynch	January 7, 1960	March 18, 1977
Ward Melville	October 5, 1965	June 5, 1977
Charles F. Montgomery	September 10, 1957	February 21, 1978
Mrs. Alfred S. Moses	June 8, 1937	April 8, 1978
John Pickering	February 5, 1935	April 7, 1978
Mrs. Sumner Pingree	June 6, 1967	April 6, 1978
William Sutton Potter	January 13, 1970	December 8, 1976
Mrs. Richard Dodge Seamans	March 12, 1968	August 25, 1977
James J. Storrow	September 10, 1957	July 3, 1977
Willoughby I. Stuart	December 3, 1959	November 14, 1977
Walter Muir Whitehill	November 10, 1936	March 5, 1978





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